

## Notes of Committee Meeting 19<sup>th</sup> September 2023

Present			Apologies
Jane Edwards (Chair) (JEd) Andrew Burrow (minutes)	Ken Shaw (Treasurer) Graham Lock Flick Wheeler	Jim Ellis (JE) Beverley Spicer	
Item No	Action	By whom	
1/23	Minutes of the meeting of 8 <sup>th</sup> Feb 2022 and AGM of 25 May 2023, were approved		
2/23	<b>Matters arising</b> none		
3/23	<b>2023 YTD Finance report</b> The bank balance stands at £3437. The preference share value is now £7738 (originally purchased at £6000). Dividends remain unchanged because these are fixed interest.		
4/23	<b>Planters and bulbs</b> 1. Cattle troughs had been purchased to replace those at the entrance to Berkswell village on Lavender Hall Lane and will be installed in the autumn. The costs are not yet through to the Society accounts although the grant from the Berkswell Charities to fund these has been received (post mee4ting confirmation) 2. It is expected that those outside the bungalows on Lavender Hall Lane can be refurbished 3. Jane Edwards thinks she can find a volunteer to look after the planters at the end of Riddings Hill 4. Jane Edwards is authorised to buy bulbs for the Berkswell village planters	JE/ASB	JE/ASB J Ed J ED
5/23	<b>War memorial restoration</b>  It is understood that the PC has now started to progress this again with the architect having recovered from a serious illness		
6/23	<b>Balsall Common heritage trail</b>  This walk is in place on the Society website. Two final way marker posts have been erected by SMBC and route direction roundels purchased (privately) to affix to them.		
7/23	<b>Web site, mailing system and new members</b>  All fully functional. The new mailing system (Mailer Lite) is working well and free to use, the previous system had started to charge a significant cost.  A trickle of new members join using the website application for membership facility.		
8/23	<b>HS2 Master planning project for post construction spare land</b>  The Chairman reported that she had attended a masterplanning session run by HS2 Ltd concerning the use to which HS2 land will be put post construction. It was part of an outreach initiative by HS2 Ltd to create		

	<p>something that would be valued by the community, linking to other initiatives and land in the area. She had emphasised the desire to restore/enhance ecology/bio diversity. She understood that this was one of a series of consultations to establish views before a draft plan was produced.</p>	
9/23	<p><b>Green projects</b></p> <p>It was agreed to seek to plant trees on the verge on Spencer's Lane in the wide area between Carol Green and Berkswell village.</p> <p>Andrew Burrow to seek approval and get advice on suitable trees. Perhaps cherry or crab apple trees or other modest native species.</p>	ASB
10/23	<p><b>Open Gardens</b></p> <ol style="list-style-type: none"> <li>1. Gordon Clark attended this item</li> <li>2. 23<sup>rd</sup> June 2024 10 am to 6 pm</li> <li>3. £7 entry</li> <li>4. Need more gardens. Gordon to write an appeal to be posted on Facebook by Bev S and via Society newsletter and Communicator by ASB</li> <li>5. Ken to organise publicity helped by others</li> <li>6. Jim to redo the entry brochure/map but include a QR code to website with a good map.</li> </ol>	Bev S and ASB  JE
	<p><b>Date of next meeting</b></p> <p><b>Tuesday 13<sup>th</sup> February at 7 pm in the Bear.</b></p>	

**Berkswell Society**  
**Income and Expenditure Account**  
**For Year Ended 31 December 2021**

<b>Income</b>	<b>2020</b>	<b>2021</b>
Berkswell Charities Annual Grant	450.00	750.00
Berkswell Parish Council Annual Grant	500.00	550.00
Investment Dividend	574.88	554.88
Bank Interest	0.01	0.00
	<u>1,524.89</u>	<u>1,854.88</u>
<b>Expenditure</b>		
Parish Plants (£496.33) and Planters (£930.92)	1,750.88	1,427.25
Telephone box	140.70	0.00
Walker Crips Administration Fee	40.00	0.00
CPRE Membership	36.00	36.00
Printing for NGS	0.00	25.00
Walker Crips Termination Charge	0.00	20.00
	<u>1,967.58</u>	<u>1,508.25</u>
<b>Excess of Expenditure/Income</b>	<b>-442.69</b>	<b>346.63</b>

*RRL*  
*11/1/22*

**Berkswell Society**  
**Balance Sheet**  
**As at 31 December 2021**

	<b>31 December 2020</b>	<b>31 December 2021</b>
<b>Excess of Expenditure/Income</b>	-442.69	346.63
<b>Bank Accounts</b>		
Opening balance at 1 January	2,577.89	2,135.20
Carried forward at 31 December	2,135.20	2,481.83
<b>Represented by:</b>		
Community Account	2,135.20	2,481.83
Closing Bank balance	2,135.20	2,481.83
Closing Cash Book Balance	2,135.20	2,481.83
<b>Investment Account</b>		
Opening balance	10,147.00	10,074.00
Dividends Paid	-574.88	-554.88
Walker Crips Administration Fee	-40.00	0.00
Gain/Loss	541.88	-102.12
Closing balance	<u>10,074.00</u>	<u>9,417.00</u>

*RRL*  
*11/1/22*

## ACCOUNTS SCRUTINY REPORT

To the Committee of the Berkswell Society

For the year ended 31<sup>st</sup> December 2021

### Introduction

I have been instructed by the Committee to review the financial information for the Berkswell Society for the year ended 31<sup>st</sup> December 2021 which comprises a summary of the Income and Expenditure for the year and a summary of the Bank Accounts as at 31<sup>st</sup> December 2021.

### Committee responsibilities

The Summary of the Income and Expenditure and the Summary of the Bank Accounts is the responsibility of, and have been approved by, the Committee. The Committee are responsible for maintaining books and records to support the preparation of the Summary of Income and Expenditure and the Summary of the Bank Accounts.

### Review scrutiny performed

Closing balances on 31<sup>st</sup> December 2021 are confirmed as:

Cash Book	£ 2,481.83
Barclays Bank:	£ 2,481.83
Investment Account:	£ 9,417.00

I have conducted my review by making enquiries of the Committee and examining the financial information in the books and records (including bank statements) maintained by the Treasurer on behalf of the Committee. My review has been substantially less in scope than an audit performed in accordance with United Kingdom auditing standards and, therefore, provides a lower level of assurance than an audit. Accordingly I do not express an audit opinion on the financial information.

### Review scrutiny conclusion

On the basis of my review I am not aware of any material modification that should be made to the financial information as presented for the year ended 31<sup>st</sup> December 2021.

Richard Drake  
Merrivale, Green Lane  
Balsall Common CV7 7EJ

  
5<sup>th</sup> February 2022